

19A NCAC 03B .0706 APPLICATION FOR THIRD PARTY TESTER CERTIFICATION

(a) Before any certificate is issued to a Third Party Tester, an application shall be made in writing to the Division on a form prepared and emailed to the applicant by the Division. The application shall include the information of the Third Party Tester applicant:

- (1) the official name, address, and telephone number of the principal office or headquarters;
- (2) name, title, address, and telephone number of the individual who has been designated the applicant's contact person;
- (3) description of the type of organization that is applying that can include a governmental entity, association, motor carrier, or educational institution, as well as the length of time the organization has been in business in North Carolina, if applicable;
- (4) a description of the vehicle fleet owned or leased by the applicant, including a complete equipment roster as listed for insurance purposes;
- (5) the class of testing for which the applicant is applying;
- (6) the total number of North Carolina licensed drivers employed to operate commercial motor vehicles, and the number of such drivers who are full-time, part-time, and seasonal;
- (7) the name, driver's license number, social security number, and home address of those payroll employees who wish to be approved as Third Party Examiners; and
- (8) proof of the Third Party Tester meets the insurance requirements as stated in Rule .0714(a) – (d) and set forth in G.S. 20-37.22.

(b) The address of each North Carolina location where the applicant intends to conduct the skills tests as well as a description of the off-road facilities including a map, drawing, or written description of the road test route that will be used for the on-road portion of the skills test.

(c) Educational institutions shall submit with their application a description of their facilities, equipment, and training curriculum. The number of applications for the previous year and the percent graduated must also be included.

(d) An applicant for a certificate for a Third Party Tester shall also execute an agreement form provided via email by the Division in which the applicant agrees, at a minimum, to comply with applicable CFRs, G.S. 20-37.13, and the rules of this Section for Third Party Tester, including audit procedures.

*History Note: Authority G.S. 20-37.13; 20-37.22;
Eff. September 1, 1990;
Amended Eff. December 1, 1993;
Readopted Eff. November 1, 2021.*